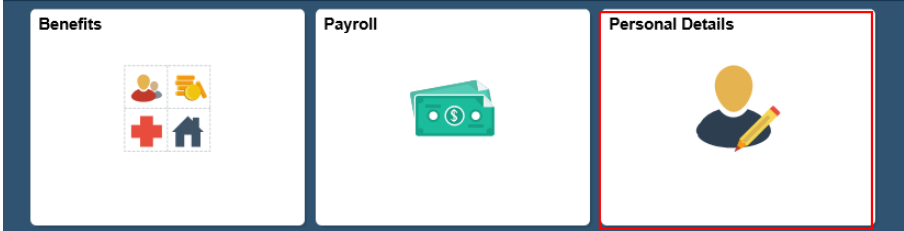
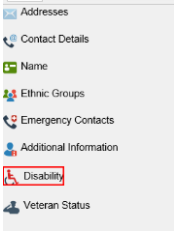
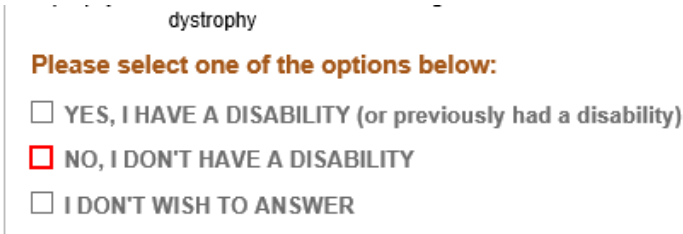
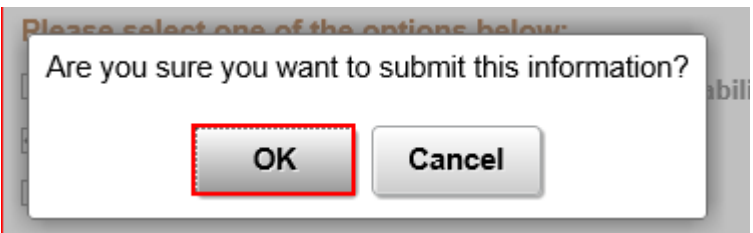
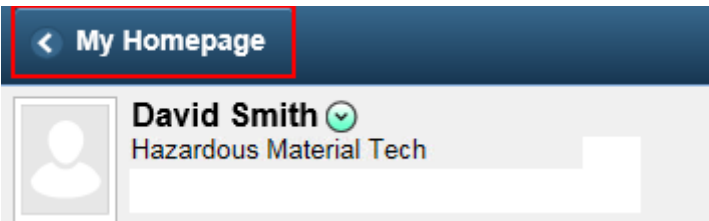




Updating Disability Self-Identification

Step	Action
1.	<p>Click the Personal Details tile.</p> 
2.	<p>Click the Disability link.</p> 
3.	<p>The Voluntary Self- Identification of Disability page displays.</p> <p>The text in the Why are you being asked to complete this form? and the How do I know if I have a disability? sections.</p>
4.	<p>Select one of the options in the Please select one of the options below section.</p>
5.	<p>Click the No, I DON'T HAVE A DISABILITY option.</p> 
6.	<p>Notice the system populates the Your Name field with your name as it is stored in the system and the Today's Date field with the current date.</p> <p>You cannot edit the values in these fields.</p>
7.	<p>Click the scrollbar.</p>
8.	<p>Review the text in the Reasonable Accommodation Notice section.</p>



Step	Action
9.	<p>Click the Submit button.</p> <p>Reasonable Accommodation Notice</p> <p>Federal law requires employers to provide reasonable accommodation to tell us if you require a reasonable accommodation to apply for a job or to accommodation include making a change to the application process or in alternate format, using a sign language interpreter, or using specialized e</p> <p><small>'Section 503 of the Rehabilitation Act of 1973, as amended. For more info employment obligations of Federal contractors, visit the U.S. Department of Compliance Programs (OFCCP) website at www.dol.gov/ofccp.</small></p> <p><small>PUBLIC BURDEN STATEMENT: According to the Paperwork Reduction Act, respond to a collection of information unless such collection displays a valid take about 5 minutes to complete.</small></p> <p>Submit</p>
10.	<p>A confirmation page displays.</p> <p>Click the OK button.</p> 
11.	Note the system displays a message indicating that your submission was successful.
12.	<p>Click the My Homepage button.</p> 
13.	End of Procedure.